**Great Green Bedwyn Rain Gardens cost reimbursement request**

**Your details**

Name:

Address:

Email address:

Phone number:

**Bank details to reimburse funds to**

Account name:

Sort code:

Account number:

**About your plans**

Please give a short description of your plans and how they relate to your site report, please refer to the labelled downpipes in your site report if possible so we can keep track of the roof area water is being collected from. (If you don’t have a site report, please outline how this expenditure will be of benefit in reducing rain water entering the sewerage system).

**Costs you would like to be reimbursed for**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Description\* | cost | Date paid for or date intending to purchase | Supplier |
| Cost 1 |  |  |  |  |
| Cost 2 |  |  |  |  |
| Cost 3 |  |  |  |  |
| Cost 4 |  |  |  |  |
| Cost 5 |  |  |  |  |
| Cost 6 |  |  |  |  |
| Cost 7 |  |  |  |  |
| Cost 8 |  |  |  |  |
| Cost 9 |  |  |  |  |
| Cost 10 |  |  |  |  |

\*If buying plants there is no need to list the cost of each one individually, please group them together and give the list of the plants (if known yet) in the description.

Please give details of any expenditure items not covered as standard in the guidance below.

**Guidance on costs that can be reimbursed as part of the project**

* Costs of up to £1000 per household can be reimbursed
* If we are supplying some materials to you the costs of these may need to be taken into account within the £1000 per household, please check with us to confirm remaining budget in this case.
* The funding is available to residents of Great Bedwyn only.
* Costs should relate to the recommendations in your site assessment. Please discuss any purchases not related to your site assessment with us before going ahead.
* The project can cover costs for the following as standard;
* Water butts and pipework for connecting them, up to £250 per water butt
* Rain planters and all of the materials and plants needed for them, up to £600 per rain planter
* Materials and plants for rain gardens, including pipework to connect them, up to £500 per rain garden
* Labour costs for any of the above which you arrange yourself (we can also help with labour so let us know what you need).
* Please discuss any purchases with us before proceeding that don’t fall into these standard guidelines.
* Receipts will be required for an expenditure you would like to be reimbursed for.
* We will visit to check any work funded by the project once it is completed to ensure it is working as intended as far as possible, we might suggest adjustments to improve this if needed. For example, if you have a water butt installed as part of the project we’d want to ensure that it is set up so that there is spare capacity for water collection when there is heavy rain. (We’re not expecting everything to be perfect and understand that homeowners are not experts on sustainable drainage!)

**What we can’t fund**

* Any expenditure which doesn’t relate to recommendations in your site report unless agreed with us beforehand.
* Any expenditure for people who haven’t had a site report unless agreed with us beforehand.
* Work on gardens outside of Great Bedwyn

The Great Green Bedwyn Rain Gardens project provides advice, funding and other support to home owners in Great Bedwyn. The rain garden or other features installed remain the property and responsibility of the property owner.